

STATEMENT OF UNDERSTANDING FOR ARMY TUITION ASSISTANCE

1. BASIC TUITION ASSISTANCE (TA) :

- a. I understand that the Army will pay a specified percentage of my tuition costs or fees (not to exceed the established cap) if I am on full-time active duty. I agree to pay the remaining amount and any other costs and fees.
- b. I understand that the TA is authorized on a course-by-course basis and that no changes will be made in the courses or dollar amounts for which TA is approved without approval of issuing education center. Any additional agreements between the educational institution and me are not binding to the Army and I will have to pay the difference to the Army and/or school.
- c. I understand that the user of TA is for a course or courses required for the completion of my approved educational plan.

2. ELIGIBILITY :

- a. I understand that TA is authorized for active duty soldiers which includes enlisted soldiers, commissioned officers, and warrant officers of the Army Reserve and Army National Guard on full-time active duty pursuant to Title 10 or Title 32.
- b. I understand that TA is not authorized for courses that lead to a lower or lateral postsecondary credential (except for courses leading to a state education credential (teaching, administration or supervision, and support services)).
- c. I am not a Selected Reserve Officer or Warrant Officer on active duty for training or special duty.
- d. I am not attending school under provisions of AR 621-1 (Fully Funded Officer Education Program (excluding Training with Industry), Degree Completion Program, Cooperative Degree Program, Advanced Degree Program and Short Courses Training).
- e. I have not received approval for voluntary separation under VSI or SSB programs.
- f. I am not flagged under provisions of AR 600-8-1-2.

3. TIME CONDITIONS: If eligible, as determined by para 2a-e above, I affirm that I have retainability to complete the course(s) as stated on the DA Form 2171, Request for Tuition Assistance, and I do not expect to be involuntarily separated. If notified of involuntary separation, I will notify the education center from which I receive TA.

4. WITHDRAWAL/RECOUPMENT OF TA :

- a. I will reimburse the Army the TA received if I withdraw from, or fail to complete a course for academic or personal reasons (includes receipt of "F" for nonattendance; failure to remove an INCOMPLETE grade within the time stipulated by the school, or 120 days, whichever comes first; or required withdrawal is due to official separation, confinement, or similar administrative action by my commander for disciplinary or fraudulent causes). Reimbursement for failures may be waived if extenuating circumstances prevent successful completion (i.e., death of a family member, illness/hospitalization, etc.) I authorize the amount of TA paid to me to be withdrawn from my pay if it is determined that my withdrawal or failure to complete the course(s) was due to circumstances within my control.
- b. I understand that I will not have to reimburse the Army if I withdraw for reasons beyond my control as certified by my commander, i.e., emergency leave. Regardless of the reason, I will advise the education center of any intent to withdraw from a course for which I am receiving TA.

5. DUPLICATE OF BENEFITS : I understand that TA is not authorized for any course for which I am receiving reimbursement in whole or in part under any other provision of the law where payment would constitute a duplication of U.S. Government benefits.

6. COMMISSIONED OFFICERS : If I am a commissioned officer (including commissioned warrant officer), I understand that I must agree to remain on active duty for two years after completion of a course for which TA has been provided unless involuntarily separated by the Army. I understand that I must request and get approval from HQDA for a waiver to the two-year TA ADSO if I voluntarily separate. If service obligation is waived, I understand I must reimburse the Army the amount of TA that represents the unserved portion of the 2-year obligation if I voluntarily separate or the Army discharges me for misconduct before I complete the service obligation. (Title 10 USC 2007)

7. I AGREE TO THE ABOVE CONDITIONS FOR THE USE OF TUITION ASSISTANCE AS VERIFIED BY MY SIGNATURE BELOW.

Signature _____ Date _____

FOR FY UPDATES PROVIDE INITIALS/DATES ____/____/____