

CSWC

MEMORANDUM FOR RECORD

SUBJECT: Community Leader Information Forum (CLIF), 7 OCT 2015

1. Meeting Attendance:

Membership	Present/Represented
Commandant, USAWC	MG William E. Rapp
Senior Spouse Advisor	Mrs. Debbie Rapp
USAWC CSM	CSM Christopher Martinez
Diplomatic Advisor to CMDT	AMB Daniel Shields
Deputy Commandant	COL Dave Funk
Senior Spouse Representative	Mrs. Nellie Funk
Chief of Staff, USAWC	COL Robert Balcavage
Senior Spouse Representative	Mrs. Kim Balcavage
Dir., SLDR, USAWC	Dr. Thomas Williams
Dir., USAHEC	COL Peter Crean
Dean, SSL	Dr. Richard Lacquement
CSLD Representative	Mrs. Lisa White
PKSOI Representative	Mrs. Margo Rowe
MFP/SLDR, USAWC	Lisa Riley
G3	COL Robert Wade
Deputy Director, SLDR	COL Matt Shatzkin
Commander, DAHC	LTC Mike Belenky
Commander, USAG	LTC Greg Ank
Senior Spouse Representative	Mrs. Holly Ank
USAG CSM	CSM Nelson Maldonado
Senior Spouse Representative	Mrs. Julie Maldonado
Seminar Spouse Representatives	Seminars 1-24
Blue Star Seminar Representatives	Tammy Parsons

2. Opening Remarks: Meeting commenced at 1100. MG William E. Rapp, Commandant, United States Army War College, welcomed all attendees and thanked the group for their leadership. He noted that all key staff members are present, but because of rearranged seating they are located behind the main tables and are prepared to answer any questions. MG Rapp then reviewed the 3x5 card comments from the September CLIF meeting.

3. 3x5 Card Feedback from the September CLIF (see attached slides 3-10)

- a. **QUESTION/COMMENT:** *In case of emergency, what number do we call (or who do we contact) to get in touch with students while they are in class? (Slide 4)*
 - **RESPONSE FROM G3:** During duty hours, call the G1 at 717-245-3627/4220/3362/3615/3416. Please state that this is an emergency to the person taking the message and provide a call back number.

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COL Wade, G3, highlighted these phone numbers for emergency contact. MG Rapp highlighted that while these numbers are in Anne Ely Hall, they are consistently manned by the G1 and thus provide a central point of entry for emergencies. The G1 will notify the respective personnel within Root Hall.

b. **QUESTION/COMMENT:** *Please confirm the dates of Jim Thorpe Sports Days and Joint Ball. (Slide 5)*

- **RESPONSE FROM G3:** Jim Thorpe Sports Days are 21 April-23 April 2016. Opening ceremony is on Friday, 22 April. Joint Ball is 7 May 2016 at the Hershey Lodge.

COL Wade highlighted these dates and MG Rapp highlighted that the Joint Ball will occur the day before Mother's Day.

c. **QUESTION/COMMENT:** *The installation of sanitation stations for pets would be great! Currently we have to walk a long way to dumpster. The stations hold pick-up bags and trash. (Slide 6)*

- **RESPONSE FROM DPW:** Our large and small dog parks located between Wright Ave and Liggett Rd have sanitation stations that include trash bags and cans for all pet owners to use. MWR will maintain the stations. Additionally for owners who carry their own bags, we have multiple trash cans and dumpsters throughout the post for pet owners to discard trash.

LTC Ank, Garrison Commander, stated there are sufficient trash receptacles and dumpsters on post and added the new large Dog Park possesses trash receptacles to aid in waste disposal.

d. **QUESTION/COMMENT:** *Can sidewalks be added to Heritage Heights from mid-Craig Road to Sumner near the commissary and from mid-Craig Road to the north corner of Young Hall (intersection near Pershing Road)? (Slide 7)*

- **RESPONSE FROM DPW:** Unfortunately, no. The desired sidewalks are within the Residential Communities Initiative (RCI) ground lease footprint for Balfour Beatty Communities. BBC understands the request for these improvements. Additional sidewalks cannot be addressed with the current-year budget limitations. BBC and the Garrison will include this request in future project discussions and planning as we prioritize and program for improvements within our next five year Out-Year Development Plan (ODP).

LTC Ank explained that additional sidewalks are not in the budget for FY16, but his team was working to add them to future budgeting efforts. MG Rapp added that this issue surfaced last year. He explained that because the Army War College (AWC) leases the land from Balfour Beatty, only Balfour Beatty can approve any modifications. MG Rapp stated the AWC would continue negotiations with Balfour Beatty to address this issue.

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e. **QUESTION/COMMENT:** *Can ACS please elaborate on AFAP? The process? And why is it important to submit issues? Thank you. (Slide 8)*

- **RESPONSE FROM DFMWR-ACS:** The Army Family Action Plan (AFAP) is a program that seeks input for the most significant issues that affect the quality of life for Soldiers, Army Families, Retirees, and Department of the Army (DA) Civilians. The process starts at the installation level and issues are forwarded to Headquarters Department of the Army for resolution.

AFAP is important because it is the “voice” in the Army’s future. AFAP provides leadership with real-time information on their community’s satisfaction, concerns and challenges. AFAP contributes to readiness and retention by having Soldiers and Families actively involved in planning for the quality of life of the Army.

Ms. Becky Myers, Director ACS, highlighted that feedback from the users of Army programs has been vital in instrumenting positive change. She provided examples of past idea submissions that have resulted in new initiatives, such as the transfer of the G.I. Bill to dependents and the creation of a military Thrift Savings Plan. Ms. Myers also mentioned ACS is seeking volunteers to serve as delegates for prioritizing issues at Carlisle Barracks AFAP conference on 17 November (Slide 31). Please see paragraph 7 for additional information.

MG Rapp emphasized the importance of creating change through providing feedback and new ideas. He stated that while some issues and ideas can be accomplished locally or at the Army level, others require changes in law and therefore need the Department of Defense’s attention. MG Rapp reinforced that regardless of the level, it is important to raise issues to achieve solutions.

f. **QUESTION/COMMENT:** *Quiet hours on post? Any way to reinforce the 10:00pm? Thanks? (Slide 9)*

- **RESPONSE FROM DES/DPW/RCI:** Carlisle Barracks observes quiet hours from 2300-0500 (CBKs Reg 190-3, Excessive Noise on Carlisle Barracks).

In relationship to residential neighborhoods, the level of noise heard outside of quarters should not be audible to neighbors or adjacent public areas. Our bugle calls beginning at 0625 and ending at 2300 maintain the rich history and tradition of our post. Disruptive behavior is covered in the Balfour Beatty Communities Carlisle Family Housing Handbook. If personnel do not respond to a request to eliminate the disruption, please contact the police station (245-4115/3465).

LTC Ank directed the attendees to the Community Policy Handbook on the [Carlisle Barracks Community Housing Policies page](#). He also mentioned that exceptions to quiet hours are occasionally granted to support community events.

g. **QUESTION/COMMENT:** *Too many chairs around the table for CLIF meeting, not enough elbow room. (Slide 10)*

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- **RESPONSE:** We have taken steps to increase spacing for the CLIF seating. From time-to-time we may have to accommodate seating to fit a change in location but we will continue to keep in mind the need for adequate spacing for meeting attendees.
4. COL Wade presented the USAWC Oct 2015 – Jan 2016 event calendar, highlighting the following:
- **Halloween activities, 29 Oct.** COL Wade highlighted that on-post trick or treating will occur on 29 Oct, not 31 Oct. MG Rapp added that we take our lead from the community on this date for safety purposes.
 - **Know Your World, 4 Nov.** COL White, AWC G9, highlighted that the 79 International Fellows will showcase their countries at the Expo Center. MG Rapp added that this is one of the most fun events of the year.
 - **Veterans Day Holiday, 11 Nov.** As this occurs on a Wednesday, this is a one-day holiday.
 - **Fall Recess Starts, 24 Nov.** COL Wade highlighted that students are released at 1300 on this day; therefore, flight arrangements or other travel plans should take this release time into account.
 - **CLIF, 2 Dec.** Location will be at Army Heritage Center (AHEC).
 - **Holiday Socials, 6-9 Dec.** Each seminar will have the opportunity to reach out to local assisted living communities.
 - **Student Army/Navy Football Game, 8 Dec.** Actual Army/Navy game will occur on Saturday, 12 Dec.
 - **Commandant's Holiday Reception, 10 Dec.** MG Rapp explained the attire for this event will be nice holiday casual, as an alternative to the Army Service Uniform and semi-formal dress. However, nice holiday casual attire should not be confused with "Ugly Christmas sweater."
 - **Winter Recess Starts, 18 Dec.** COL Wade highlighted that students will be released at 1300 on this day and travel plans should take this into account.

All events can be accessed at the [USAWC community calendar](#).

5. Ms. Liz Knouse, Director Family & Morale, Welfare and Recreation (FMWR), presented two upcoming events for the Carlisle Barracks Community. This week's [Carlisle Barracks Oktoberfest](#) is open to the public with free admission with fun for all ages. Please click this link for the [Promotional Video](#). All proceeds from this event are put back into the Carlisle Barracks community; last year this event returned \$65,000 for family programs and child youth services. Many seminars have already reserved tables; those still wanting to do so can contact Ms. Knouse at 245-4070 or email her at elizabeth.a.knouse2.naf@mail.mil. In conjunction with Oktoberfest the USAWC and ACS will honor retirees on 10 October with Retiree Appreciation Day. MG Rapp encouraged everyone to take advantage of the free shuttle service and to be safe while enjoying this event.

Ms. Knouse also described the annual [Halloween Parade](#) on Thursday 29 October (Slide 21). Parade begins at 1630 on Indian Field with costume judging. Prizes will be awarded in several categories including Best Pet. On post trick-or-treating will follow after the parade. There is also a Middle School and Teen Halloween Party for registered CYSS members. Everyone is encouraged to stock up on candy as many local residents will also trick-or-treat on post. Please visit the [Carlisle Barracks MWR](#) web page for more events.

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6. Ms. Becky Myers, Director ACS, distributed materials for the upcoming Army Family Action Plan Conference on 17 November (Slide 31). She needs delegates and encouraged attendees to submit AFAP issues. All information regarding AFAP to include submission forms, current and archived AFAP issues can be found on the [ACS Website](#). MG Rapp added that suggestions are important and will serve to enhance the Army as a whole. Some issues can be solved locally while other issues will be forwarded for review by higher commands. Also, on 13 October ACS will offer live streaming of the AUSA family forums described on Slide 24.

In celebration of Military Family Appreciation Month, ACS is hosting a free family photo shoot on 6-7 Nov (Slide 23). Families can sign up for times by calling ACS, 717-245-4357. Fall and holiday backdrops will be available. Families will receive a digital photo sent to their personal email address.

7. LTC Ank, Garrison Commander, had the following additional announcements:

- The large dog park will have its grand opening on 23 October at 1600. There will be vendors and dog treats available.
- Jim Thorpe Road will be closed at the railroad tracks intersection beginning the morning of 2 November through the evening of 4 November for required maintenance. During this period, the golf course and track can be accessed through AHEC.

8. Chaplain Dubose, Deputy Garrison Chaplain, spoke about a Men's Retreat scheduled 23-25 October and a Protestant Chapel Community Retreat 30 October-1 November. Please call the Chapel at 245-3318 for more information.

9. COL Crean, Director AHEC, highlighted two upcoming events. On 21 October AHEC will conduct a Perspectives Lecture with Dr. Schnied on Napoleon IIIrd's Leadership; on November 6 AHEC will open the new Viet Nam exhibit with Medal of Honor recipient Joe Marm. More AHEC presentation and event schedules can be found here: [AHEC Events and Exhibits](#)

10. LTC Belenky, Commander DAHC, outlined the annual Dunham Flu Campaign (Slide 26). Currently flu shots are being administered to the active duty population. Flu shot clinics will be held for family members as soon as additional doses of the Flu Mist arrive.

LTC Belenky also distributed flyers for the [Relay Health](#) secure healthcare messaging system. By registering in this system, patients can better communicate with their provider team. Additionally, DAHC is also interested in hearing feedback about its available appointment times and clinic hours. Please submit a 3x5 card if you have comments and suggestions about the current clinic schedule.

11. COL Balcavage, AWC Chief of Staff, highlighted the AWC G4 (Logistics) was deeply involved with the proposed future academic facility that will replace Root Hall. He also noted the variety of offerings from MWR's [Outdoor Rec branch](#).

12. MG Rapp highlighted the departure of Dr. Thomas Williams, director of AWC Senior Leader Development and Resiliency. Dr. Williams will depart on 9 October after 13 years of service at the AWC. MG Rapp emphasized that Dr. Williams is a tremendous asset who will be

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sorely missed. Dr. Williams gave thanks for the opportunity to serve AWC students and recognized the current class as being “amazing and wonderful.”

13. Ms. Bree Anderson, the Carlisle Barracks Spouse’s Club (CBSC) community liaison, outlined upcoming spouses’ club events: the *Interactive History and Legends Trunk Show* on 23 October (Slide 27), the free historical walking tour of downtown Carlisle on 24 Oct and the *Denim to Diamonds Auction* on 13 Nov. Tickets for the auction are available now and can be purchased by contacting Shawna Novak at 910-723-2278 or any CBSC Board member. RSVPs for all events occur one week prior. Additional dates for CBSC events and reservations are available at <http://www.cbspousesclub.org>.

14. Mrs. Lisa Riley, Military Family Program coordinator, highlighted 5 upcoming Noontime Lectures (NTLs), all of which are focused on Military Family opportunities (Slide 28).

15. Mrs. Nellie Funk shared a positive comment about the Carlisle Community she had received and asked the group to share positive comments through the Interactive Customer Evaluation (ICE) system [ICE](#) .

16. CSM Martinez thanked everyone for a great softball season and congratulated Seminar #2 for being the softball season champion. He encouraged everyone to use the available shuttle during Oktoberfest for safety.

17. MG Rapp added that Oktoberfest is a fun time and offered walking during Oktoberfest as an additional safety measure. He thanked the group again and encouraged attendees to submit their issues, stating that 3 x 5s make the difference in improving the Carlisle community.

18. The meeting adjourned at 1200; the next CLIF is NOV 2015 1100-1200 at LVCC.

Approved by: Chief of Staff

WILLIAM E. RAPP
Major General, U.S. Army